



Event Management Plan

1. Event Information	
Event Type:	Connacht Rounders Provincial Cup
Event Date:	18 th October 2025
Event Location:	Athlone GAA, Ballymahon Road, Cloghanboy, Co. Westmeath, N37PW42
Event Details:	Connacht Rounders Provincial Cup (9AM to 6PM approx.) for ten (10) teams.
Prepared by:	Mark Jennings (Connacht Ardchomhairle Delegate- GAA Rounders) Paula Doherty (Secretary – Breaffy Rounders)

2. Event Management Team		
Name	Position	Contact Number
Mark Jennings	Connacht Ardchomhairle Delegate- GAA Rounders	087 9502601
Paula Doherty	Secretary Breaffy Rounders	087 6172982

3. Event Information:	
Expected Attendance	150
Areas Open	Main Pitches, pitches behind and beside Athlone GAA clubhouse, car park, main building (for toilets).
Start Time	Matches begin at 10AM
Finish Time	6PM
Code	GAA Rounders
Weather Forecast	Chance of precipitation
Miscellaneous Information	None

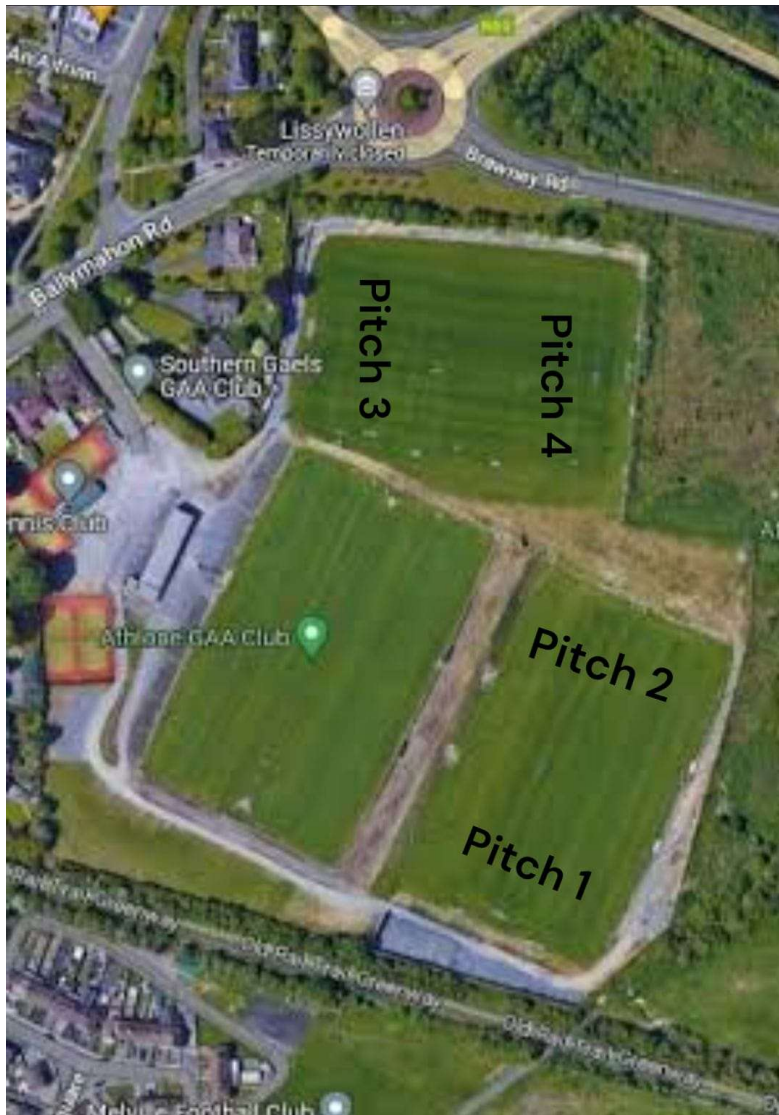


Event Management Plan

4. Sample Time Schedule:	
Time	Activity
9AM	Teams arrive. Dressing rooms provided if required. Teams must register at the registration desk and will be directed to their first playing pitch.
10AM	First Matches Commence
2PM	Lunch Break
4PM	Finals
5PM	Presentations
6.30PM	All Players, volunteers and referees will have left the venue.

5. Pitch Details:	
Warm Up Location	Playing pitches. Teams will be directed to their first pitch for warm up.
Pitch Layout	Four rounders pitches on pitches (located behind and beside Athlone GAA clubhouse).
Goals to be used.	N/A
Barriers/Cordons	Secure fence / wall around perimeter of pitches.
Emergency Access	All emergency gates open and unblocked

6. Pitch Layouts: (for multiple games) or Event layout.



7. Security & Parking

- Team buses & cars to park beside in car park.
- Special Needs parking available and to be kept clear of unauthorised use.
- Stewards operational to assist with directing players to registration desk, dressing rooms, pitches., entrance and exits.
- Gardai notified of event.
- Emergency Services notified of event. No emergency services will be on site and all teams have been notified of the need to have their own first-aid personnel to look after their players and spectators.
- No authorised parking to disrupt local community.



Event Management Plan

8. Stewarding

- No. of Stewards - 3
- Mobile communications - Yes
- Steward locations – Entrance, Car Park, and Pitch Side
- PPE – N/A
- All teams to provide their own first aid supplies and someone to administer First Aid to their players and spectators if necessary.

9. Access

- Vehicular access via main gates.
- Pedestrian access via main gates.
- Bus access via main gates.
- Stewards to assist with access.

10. Egress

- Egress via main gates.
- Stewards to assist with egress.

11. Emergency Evacuation:

Assembly Point Location	Main Car Park
ESB Emergency Number	1850 372 999
Gas Emergency Number	1800 205 050
Ambulance/Fire/ Garda	999 or 112
Event Controller	Mark Jennings 087 9502601



Event Management Plan

12. Child Protection:

Child Protection Officer	Craig Davis 086 62449555

13. Toilet Facilities:

Male toilets Location	In main clubhouse.
Female Toilet Location	In main clubhouse.
Wheelchair Accessible Toilet Location	In main clubhouse.

14. Medical Emergencies:

First Aid Location	No First Aid on site – team’s personnel will provide First Aid. All teams have been advised of this in advance of the competition taking place. In the event of a serious incident, the local hospital and the emergency services will be contacted.
Fist Aider Name	N/A
First Aider Number	N/A
Nearest A&E	Portiuncula University Hospital, Garbally Demense, Dunlo, Ballinasloe, Galway, H53 T971 (23.4km away from venue)
AED Location	Athlone GAA Clubhouse
Eircode of the Event	N37PW42

15. Catering:

Shop Location	Teams to provide own refreshments
----------------------	--



Event Management Plan

Tea & Coffee Location	Teams to provide own refreshments
-----------------------	-----------------------------------

16. Local Community:

Please be aware of the local community while the event is taking place. All patrons should be advised of the parking facilities at the grounds. If patrons do park on the street, please be mindful that clamping/fines may be in operation for illegally parked cars.

Also please be respectful to residents and neighbours before, during and after the event.